

## **Cherwell District Council**

### **Personnel Committee**

Minutes of a meeting of the Personnel Committee held at 39 Castle Quay, Banbury, OX16 5FD, on 21 November 2025 at 9.30 am

Present:

Councillor Amanda Watkins (Chair)

Councillor Chris Brant  
Councillor Phil Chapman  
Councillor Chris Pruden

Apologies for absence:

Group Leaders had agreed to reduced attendance for this Special Personnel Committee meeting. Attendees as set out above with apologies as set out below:

Councillor Gemma Coton  
Councillor Rebecca Biegel  
Councillor Harry Knight  
Councillor Nicholas Mawer  
Councillor Fiona Mawson  
Councillor Lynne Parsons  
Councillor Rob Pattenden  
Councillor Barry Wood

Officers:

Gordon Stewart, Chief Executive  
Claire Cox, Assistant Director Human Resources  
Natasha Clark, Governance and Elections Manager

#### 16 **Declarations of Interest**

There were no declarations of interests.

#### 17 **Chair's Announcements**

There were no Chair's announcements.

18 **Exclusion of the Public and Press**

**Resolved**

That, in accordance with Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business, on the grounds that it could involve the likely disclosure of exempt information as defined in paragraphs 1, 2, 3 and 4 of Schedule 12A of that Act.

(The Governance and Elections Manager let the meeting at the conclusion of this item)

19 **Interviews for Post of Executive Director Neighbourhood Services**

The Committee saw each of the short listed applicants for the post of Executive Director Neighbourhood Services in turn and asked them a number of questions.

The Committee was supported by the Chief Executive and the Assistant Director Human Resources.

Following the interviews the Committee evaluated the applications and considered the supporting information from the external recruitment company in reaching their recommendation on appointment.

**Resolved**

- (1) That an appointment to the post of Executive Director Neighbourhood Services be made subject to all necessary procedural steps having been complied with.

The meeting ended at 2.15 pm

Chair:

Date: